

Adventure Island @ The Centre of Elgin Private Pool Rental Agreement

100 Symphony Way, Elgin, IL 60120

Phone: (847) 531-7007 Email: steve.gard@elginil.gov

This page to be filled out by renter - please print

Applicant's Name (first & last): _____

Organization/Company (if applicable) _____

Address: _____ City _____ State: _____ Zip: _____

Date of Birth: _____ Cell Phone: _____ Email: _____

Purpose of Outing: _____ Estimated Attendance Total: _____

Rental Date Requested: _____ Day of the Week: _____ Rental Time Frame: _____

Rental Type [Full Facility (Lap & Leisure) or Leisure Pool Only]: _____

Availability

Any 2- or 3-hour window on Saturdays & Sundays between 5:30pm & 8:30pm; preferred start time is 5:30pm. For example, a 2-hour rental would be 5:30pm-7:30pm and a 3-hour rental would be 5:30pm-8:30pm.

Rental Rates

Full Facility Rental (Lap & Leisure)

- Member - \$300/hour
- Resident - \$325/hour
- Non-Resident - \$400/hour

Leisure Pool Only

- Member - \$225/hour
- Resident - \$250/hour
- Non-Resident - \$300/hour

*Must submit 501(c)(3) to Steve Gard, steve.gard@elginil.gov, to receive our not-for-profit rate.

Amenities

Leisure Pool

- Depth: 0" - 3'6"
- 32 ft. Flue Slide
- Floor Geysers
- Tipping Toucans
- Spray Arches
- Boat Slide

Lap Pool

- Depth: 5' - 12'
- 8 lane, 25 yard pool
- (1) 3-meter diving board
- (1) 1-meter diving board

Terms and Conditions of Facility Rental, Services and Fees Agreement for The Centre of Elgin

1. Cancellation and Refund Policy: Full refunds will be given for cancellations if the cancellation is received at least 7 days prior to the rental. In the event of inclement weather, including lightning and thunder, the renter has the following options:
 - a. The renter may reschedule the rental for another day, provided that facility is available and not rented.
 - b. The renter may request a full refund.
2. Applications must be made on a rental agreement form provided by the City of Elgin and signed by the adult (at least 21 years of age) assuming responsibility for the group. This person must be present at all times during the rental period.
3. A guaranteed rental reservation will not be made without full payment at the time of reservation.
4. Each rental group is responsible for the general clean-up of the facility being rented. General clean-up refers to:
 - a. Removing all loose trash from the tables and all rented areas and placing in refuse containers provided in room;
 - b. Removing all decorations and supplies from all rented areas;
 - c. Clean-up charges will be assessed for the City of Elgin staff completing clean-up left unfinished by renter and/or Caterer.
5. The City of Elgin will provide the appropriate number of lifeguards for each facility as they would for normal operations.
6. The renter shall comply with the maximum occupancy limits for each facility as designated above. Any group exceeding the maximum occupancy limitation for the facility being rented shall be required to remove all persons from the room being rented.
7. All children in attendance must have proper supervision. Children are not allowed to remain unsupervised in any area of the facility. Sufficient adult (21 years or older) supervision or chaperones must be provided by the renter. City of Elgin staff will not act as chaperones. If the rental is a youth function, the renter must have 1 adult in attendance throughout entire event for every 10 children under the age of 18.
8. Bands and/or DJ are not permitted at any of the aquatic facilities.
9. Smoking and alcohol are strictly prohibited from all aquatic facilities. Furthermore, smoking in City parks is prohibited by City ordinance which can be found here: <https://cityofelgin.org/120/Smoking-Ordinance>.
10. The use of nails, tacks, hooks, adhesives, staples, glitter and confetti is strictly prohibited. No items may be taped or tacked or adhered to any painted wall surface.
11. Collecting and/or selling admissions or tickets at the door during event hours is prohibited. 501(c) (3) organizations may, by providing the appropriate 501(c) (3) documentation, charge at the door as long as the funds are used as a fund-raiser for the organization and not personal gain.
12. The City of Elgin is not responsible for lost, stolen, or damaged personal items or rental equipment.
13. Rental groups shall be financially accountable for any unforeseen expenses incurred by the City of Elgin resulting from misuse or negligence on the part of the rental group and/or guests. Including, but not limited to, damage to landscaping or sprinkler system by guests or contractors. No one will be allowed to drive on paved walkways.
14. The renter and all their guests will comply with the rules, regulations and ordinances of the City of Elgin and the State of Illinois.
15. Dependent of the type of function using the facility, the City of Elgin reserves the right to hire security personnel and to add these costs onto the rental fee.

16. The City of Elgin provides no medical or health insurance for renters or groups using its facilities. Dependent on the type of the function, the renter may be required to provide a certificate of insurance signifying that they have sufficient insurance coverage.
17. Facility usage will be the time designated on this agreement. The building and/or facility will be opened and closed at the times indicated on this agreement. The City of Elgin clock shall be the official time. Due to maintenance and facility scheduling, all renters exceeding the rental time will be charged “double time” in 30 minute time blocks.
18. The renter agrees to comply with the intent of the Americans with Disabilities Act and not discriminate in any way against a person with a disability. If an accommodation due to a disability is required, the renter will be responsible for all arrangements, fees and costs required to meet compliance.
19. Nonconformance with these facility usage stipulations will result in cancellation of the usage, even if the rental time has not expired and forfeiture of all fees paid.
20. The renter gives The City of Elgin the right to pursue collection methods for bad checks, additional damages, or time used and agrees to pay for such methods.
21. The City of Elgin shall not be liable for damages or its failure to perform due to contingencies beyond its reasonable control, including, but not limited to, fire, storm, earthquake, explosions, public disorder, sabotage, lockouts, labor disputes, labor shortages, strikes, riots, equipment failures, building failures, or acts of God/nature.

Waiver: In consideration of the City of Elgin permitting me to rent space and to engage in activities relating to the rental of that space for a private function within The Centre of Elgin, I, the undersigned, do knowingly, freely and voluntarily release, remise and discharge the City of Elgin, its officers, agents, representatives and independent contractors from any and all liability claims, causes of action and damages from any personal injury, personal loss or damages, or loss or damages to property to the undersigned caused by, or arising out of, the rental of such space within The Centre. I have been made aware in advance that there may be certain risks associated with the rental of space within The Centre of Elgin and I voluntarily assume those risks in consideration for the ability to rent space and to engage in activities relating to the rental of that space for a private function within The Centre of Elgin.

I have read fully and understand this “Facility Rental, Services and Fees Agreement for The Centre of Elgin” and the accompanying “Terms and Conditions of Facility Rental, Services and Fees Agreement for The Centre of Elgin” governing the rental of the various rooms and areas available for rental at The Centre of Elgin. I further acknowledge that hospitalization, health or accident insurance is not being provided by the City of Elgin as part of this Facility Rental, Services and Fees Agreement and that I have read and fully understand nature of this release.

Signature of Renter: _____ Date: _____

Revised 01/2025