



CERAMIC PROGRAM POLICIES & INFORMATION

Clay and Firing Policy:

Instructors can only fire pieces that were made using clay provided by the Centre of Elgin ceramics studio. Only pieces made during class time will be fired. Each student receives one sleeve of clay as part of their class registration fee. Additional sleeves of clay can be purchased from instructors for \$10 each. Class registration fee also includes glaze, kiln firings, studio equipment and necessary tools.

All pieces are glaze fired to 2232°F with non-toxic and lead free glazes. After glaze firing, pieces are food and liquid safe and can be used in the microwave or washed in the dishwasher.

Any left over purchased clay must be taken home by the students at the end of session. Clay taken home from the Centre of Elgin may be brought back to the next registered class session. Any remaining clay left after end of session will be donated to studio reclaim.

Reclaim clay is free clay for students to use on pieces but cannot be taken home.

Pick-up Policy:

Glazed pieces that are not picked-up on the pick-up date will need to be taken home by the first week of the next class session. All glaze pieces will be held for two program sessions before discarded.

Any bisque ware left unglazed must be taken home on session pick-up date. Bisque ware from the Centre of Elgin may be brought back to the next registered session to be glazed. The Centre of Elgin is not responsible for storage of bisque ware between sessions and will be discarded if left behind.

Make-up Policy:

Class make-ups are not guaranteed due to limits on class sizes and equipment. Any requests for make-ups must go through appropriate instructor for approval. Cancellations/withdrawals are pro-rated based upon classes attended. No class refunds are given after a class session has ended.

Dallas LaCassa
dallas.lacassa@gmail.com

Graham Nelson
seniorgraham92@gmail.com

Additional References:

- Great Lakes Clay: 927 N. State Street, Elgin, IL 60123
- Ceramic Supply Chicago: 2480 Delta Ln, Elk Grove Village, IL 60007
- CeramicArtsNetwork.org: Daily posts, free guides & events
- Clay-king.com: Tools and supplies